

Senator Joyce Fairbairn Middle School
Establishment Meeting of School Council Minutes
September 27, 2018

1. Mr. Bill Bartlett (principal), Mrs. Rebecca Adamson (vice principal), Mr. Paul Bohnert (teacher), and 14 parents attended tonight's meeting.
2. Mr. Bartlett presented a copy of ASCA (Alberta School Council Association) School Council Operating Procedures 8 pages in total to each member in attendance tonight.
3. Mr. Bartlett explained the duties for each executive position within Parent council (Chair, Vice Chair, (or Co- Chair), Secretary, and Treasurer).
4. Co- Chairs are elected and all in favor for Mrs. Lana McKay, and Mrs. Jen Babits. No vice chair position required. Secretary elected position and all in favor for Mrs. Val Walcheske. No Treasurer position required. Mrs. Shannon Pratt volunteered to attend District Council Meetings and bring information back to Parent Council.
5. Members briefly read points on Definitions, Authority, Mission Statement/Philosophy and Objectives within the School Council Operating Procedures pages. Points on Decision Making and Quorum to be discussed at next meeting.
6. Our School Council shall use a Town Hall Operating Style at all meetings. All potential members can vote.
7. To be discussed at the next meeting.
8. Must have a minimum of 7 members present at a meeting in order to vote. Members can include parents, guardians, and community members.
9. To be discussed at next meeting.
10. Annual general meeting to be held in September. Meetings will commence Thursday's at 7:00pm with the tentative dates as follows November 8th, December 6th, January 31, 2019, March 7, 2019, April 4, 2019 and May 23, 2019.