



Senator Joyce Fairbairn Middle School

301 Rocky Mountain Blvd, Lethbridge, AB T1K 6S4 PH: 403-381-2977

August 17, 2018

Dear Parent/Guardian,

At Senator Joyce Fairbairn Middle School, one of our greatest priorities is ensuring that all our students arrive safely to school each and every day. In 2016, we implemented a new system with our parent community called *SafeArrival*. It allows parents to report their child's absence quickly and conveniently.

SafeArrival has been well received by our families and Lethbridge School District No. 51 has implemented a new and improved version of SafeArrival for all schools.

In preparation for the move to this new release, we are asking our parents to do the following:

1. **Use the SafeArrival website, <https://go.schoolmessenger.ca>. The first time you use the website, select Sign Up to create your account using your email address. Select Attendance to Report an Absence.**
2. **Using your mobile device, download and install the SchoolMessenger app from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>). Use your new login information to access your account. Select Attendance to Report an Absence.**

The new version is available 24 hours/day, 7 days a week. Future absences can be reported at any time.

We will continue to use our automated notification system to contact parents at multiple contact numbers until one of the designated contacts is reached. If our system is unable to reach a designated contact after 20 minutes, office staff will continue to follow up. By reporting your child absent in advance using the Safe Arrival toll free number **1-866-879-1041** or SafeArrival Portal website/app, you will NOT receive a call.

We need your support in order to make this successful.

We will start using our new absence reporting system on **September 4, 2018**. Parents with email addresses can log into the **SafeArrival** website as noted above to **Sign Up**. **As of September 4, 2018, all absence reporting should go through the *NEW* Parent Portal website or the Toll-Free number. Please do not** contact the school directly to report an absence.

Thank you for your patience and cooperation during this transition period to better ensure the safety of all our children.

Sincerely,

Bill Bartlett
Principal